1. Encrypted data and erected firewalls to protect confidential information.
2. Developed plans to safeguard computer files against modification, destruction or disclosure.
3. Engineered, maintained and repaired security systems and programmable logic controls.
4. Monitored use of data files and regulated access to protect secure information.
5. Recommend improvements in security systems and procedures.
6. Performed risk analyses to identify appropriate security countermeasures.
7. Researched and developed new computer forensic tools.
8. Monitored computer virus reports to determine when to update virus protection systems.
9. Reviewed violations of computer security procedures and developed mitigation plans.
10. Conducted security audits to identify vulnerabilities.
11. Delivered [product or service] to customer locations within specific timeframes.
12. Maintained and repaired facilities, equipment and tools to achieve operational readiness, safety and cleanliness.
13. Offered friendly and efficient service to all customers, handled challenging situations with ease.
14. Adhered to social distancing protocols and wore mask or face shield at all times.
15. Conducted research, gathered information from multiple sources and presented results.
16. Managed team of [number] employees, overseeing hiring, training, and professional growth of employees.
17. Collaborated with [department or management] to achieve [result].
18. Participated in continuous improvement by generating suggestions, engaging in problem-solving activities to support teamwork.
19. Worked closely with [job title] to maintain optimum levels of communication to effectively and efficiently complete projects.
20. Proved successful working within tight deadlines and fast-paced atmosphere.